

**APPLICATION FOR ADMISSION IN SCHOOL
SACRED HEARTS PRIVATE PRIMARY SCHOOL**

27 BERG STREET
RUSTENBURG
0299

Contact: 067 163 9178 / 061 422 0749
Email: sacredheartsprivateschool@gmail.com
Year: 2025-2026



NOTE: THIS FORM MUST BE COMPLETED IN FULL.

COMPLETING THIS FORM DOES NOT NECESSARILY MEAN THAT THE LEARNER HAS BEEN ACCEPTED INTO THE SCHOOL

Grade Applied For:	Highest Grade Passed	Year When Grade was passed:	Accession No:
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Surname:				Initials:	Nick Name:		
First Name:				Other Names:			
Date Of Birth: YYYY		MM	DD	Gender			
Race:		Male		Female			
Country of Residence:				Identification or Passport No:			
If SA, indicate province of residence:				Gardening			

Physical Address:			Home Telephone:				
			Emergency Telephone:				
City/Suburb			Citizenship:				
Code:	Learner Email Address:						
Home Language:	Preferred Language of instructions						
Boarder	Yes	No					
Deceased Parent	Mother	Father	Both	Mode of transport:			
Religion:		For Grade 1 only: Indicate pre-primary education:		None	Non-Formal	Formal	

Previous School Information							
Name Of Previous School:							
Previous School Address:							
Code:	Province:				Country :		

Learner Medical Information							
Medical Aid Number:	Medical Aid Name:						
Medical Aid Main Member:				Doctor Name:			
Doctor's Address:		Doctor Telephone Number:					
Medical Condition:							
Special Problems Requiring Counseling:							
Dexterity of Learner:	Right-Handed	Left-Handed	Ambidextrous	Reg. Social Grant	YES	NO:	
				Rec. Social Grant	YES	NO:	

If the learner is accepted, the following documents must be submitted to the school:

1. Copy of learners' Birth Certificate	4. Progress report from the previous school	7. Behavior report
2. 2 Passport photos	5. Transfer letter from the previous school	
3. copy of parent's ID	6. Proof of income / bank statement if self employed	

FORM NO:

27 BERG STREET
RUSTENBURG

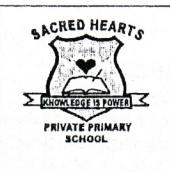
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CONFIDENTIAL REPORT

TO BE COMPLETED BY THE PRINCIPAL OF THE SCHOOL WHERE THE PUPIL IS CURRENTLY ENROLLED AND SUBMITTED TOGETHER WITH THE SURVEY FORMS TO SACRED HEARTS PRIVATE PRIMARY SCHOOL.

APPLICATION

NAME OF PUPIL	PRESENT SCHOOL		
DATE OF BIRTH	PRESENT GRADE		
PARENT'S NAME	PARENT'S ADDRESS		

PLEASE INDICATE

RATING	ABOVE AVERAGE			BELOW AVERAGE
Academic ability	4	3	2	1
RATING	WELL BEHAVING			POORLY BEHAVED
Behavior	4	3	2	1
RATING	STRONG			WEAK
CHARACTER	4	3	2	1
RATING	HIGH			LOW
Integrity	4	3	2	1
RATING	TAKES INITIATIVE			FOLLOWS
leadership traits	4	3	2	1
RATING	VERY INVOLVED			PASSIVE
extra-curricula	4	3	2	1

SPECIAL ACTIVITIES AND LEVELS OF REPRESENTATION

PRINCIPAL'S NAME	SIGNATURE	SCHOOL STAMP

Annexure A: Contract for payment of school fees

CONTRACT FOR PAYMENT OF SCHOOL FEES

I, the undersigned (parent/guardian) of declare that I am responsible for the payment of all tuition fees or any other fees due for the learner(s). I agree to pay registration fees, school fees or any other fees, as determined by the Governing Body of the school before the 5th of every month.

I agree to meet the minimum monthly requirements or subject myself to the Debtors Policy of the school when outstanding amounts will be handed over to the lawyers for collection.

I understand the importance of school fees, as this enables the school to function effectively to the benefit of its stakeholders.

Please initial at all the places indicated by *

*NB: Learners whose fees have not been paid by the 5th of each month will be suspended until the fees have been paid.

*I agree to pay the school fees in 12(twelve) equal monthly instalments by the 5th of the month as laid down by the Governing Body for the current year

*I am aware that failure to meet my financial obligation will result in my child forfeiting his/her place at Sacred Hearts Private High School with immediate effect.

The school fees for 2025-2026 have been determined as follows:

- ❖ Grade R-7: R1 600,00 per month
- ❖ Registration Fee: R1,000.00
- ❖ Dance lessons: R100.00 per month (optional)
- ❖ Swimming: R25.00 every fortnight (excluding winter)
- ❖ The school fees must be paid in 12 equal installments:

January to December.

*NB: 5% DISCOUNT WILL BE GRANTED TO PARENTS WHO PAY FOR THE YEAR IN ADVANCE.

Signed:

Date:

NOTE: All fees are payable directly to the bank and/or the bursar's office.

SCHOOL BANKING DETAILS

Account Name: SACRED HEARTS PRIVATE HIGH SCHOOL

Account Number: 060 643 439

Bank: STANDARD BANK

Reference: learner's surname and grade

Bring deposit slip at school immediately.

KNOWLEDGE IS POWER

Annexure C: School rules and disciplinary code.

SCHOOL RULES

Learners at our school will, at all times, aim to uphold the principals and code of conduct of the school, as these are the acceptable norms of behaviour in society. By their courtesy and behaviour, the pupils will aim to bring credit to our school especially when in school uniform.

BEHAVIOUR

- a) Politeness to teachers, staff members, visitors and one another is expected from learners at all times.
- b) Learners should greet a teacher or visitor first.
- c) Abusive language, swearing and whistling will not be tolerated.
- d) No aggressive behaviour, playful or otherwise, will be tolerated.
- e) No undesirable literature, pictures or articles are to be brought to school.
- f) NO BUBBLEGUM, NO CELLPHONES, NO ALCOHOL, NO DRUGS or CIGARETTES are allowed.

SCHOOL UNIFORM

- a) Official school uniform must be worn at all times between school and home and all school functions.
- b) Learners may not wear coloured vests or T-shirts, which show above their shirts or blouses.
- c) No jewellery, except gold stud earrings or sleepers (girls only) or medic alert tags, may be worn.
- d) School bags must be marked clearly, as with all other property.

HAIR

Girls: Long hair must be tied back neatly away from the eyes.

No dying of hair

Bands and accessories must be blue or white.

Boys: Hair must be cut above the ears and collar.

GROUNDS AND BUILDINGS

- a) Before school and during breaks, learners may not enter the buildings, but are to remain outside in the playing area.
- b) No learner may leave the school grounds at any time without prior permission of the principal.
- c) No bicycles, roller blades, roller skates or skateboards may be ridden in the school grounds.
- d) The school grounds must be kept free of litter.
- e) Learners must not damage school or personal property. Graffiti is not permitted.
- f) No learner may remain in a classroom unless a teacher is present.
- g) All movement between periods must be quiet and orderly. Children must be quiet when going and leaving off from assembly.
- h) Learners must queue quietly in front of the tuck shop.
- i) Theft will not be tolerated.

DISCIPLINARY CODE

Learners will be counseled and disciplined. Parents will be consulted if the school counseling should fail to elicit a response from the learner.

The principal will suspend a learner for serious misdemeanors, e.g. anti-social behaviour.

The Executive of the Management Board reserves the right to expel a child if he/she does not fit into the code of behaviour of this school.